

OFFICE OF THE DEAN, FACULTY OF EDUCATION, University of Kashmir, Srinagar.

Minutes of the Meeting of the Departmental Committee held in the office chamber of the Dean and Head, Department of Education on 30/09/2019 at 11:00 a.m. to discuss certain academic matters of the Department:

Present:

1.	Prof. Mohammad Iqbal Mattoo	...	Chairman
2.	Prof. Mohammad Yousuf Ganai	...	Member
3.	Prof. Tasleema Jando..
4.	Dr. Amina Parveendo..
5.	Dr. Najmah Peerzadado..
6.	Dr. Gulshan Wanido..
7.	Mr. Mohammad Amindo..
8.	Mr. Manzoor Ahmaddo..
9.	Mrs. Aasia Maqbooldo..
10.	Dr. Shabir Ahmad Bhatdo..
11.	Dr. Kounsar Jando..

At the outset, the Head, Department of Education accorded warm welcome to the faculty members and informed them that today's meeting is regarding the following core items. After threadbare discussion it was resolved as under:

Item No: 01. To discuss examination schedule of various courses and setting up of question papers:

Considered and resolved that the examination schedule may be notified and all the concerned faculty members should set up the required question papers at an earliest possible. However, it was decided that the examination for outgoing students should be scheduled first so that they will complete their degrees without further delay.

Item No: 02: To take up necessary repairs in damaged windows of various class rooms and fixing of broken window and glasses:

Considered and resolved that the work may be taken up in hand at an earliest possible as the cold weather is approaching fast so that student may not suffer.

Item No: 03: To place orders for purchase of books, purchase of gas heaters with commercial cylinders and other miscellaneous items:

Considered and resolved that the necessary action in the matter may be initiated at an earliest possible keeping in view that the cold season is approaching fast, orders for the purchase of gas heaters along with cylinders may be placed at first instance.

Item No: 04: To place orders for purchase of furniture and other items for Seminar Hall:

Considered and resolved that a Committee may be constituted who will survey the market and place orders for the purchase of furniture for seminar Hall to the lowest tenderer or to the approved Dealer of the University whichever is on lower side.

**OFFICE OF THE DEAN, FACULTY OF EDUCATION,
University of Kashmir, Srinagar.**

Minutes of the Meeting of the Departmental Committee held in the office chamber of the Dean and Head, Department of Education on 30/09/2019 at 11:00 a.m. to discuss certain academic matters of the Department:

Present:

1.	Prof. Mohammad Iqbal Mattoo	...	Chairman
2.	Prof. Mohammad Yousuf Ganai	...	Member
3.	Prof. Tasleema Jando..
4.	Dr. Amina Parveendo..
5.	Dr. Najmah Peerzadado..
6.	Dr. Gulshan Wanido..
7.	Mr. Mohammad Amindo..
8.	Mr. Manzoor Ahmaddo..
9.	Mrs. Aasia Maqbooldo..
10.	Dr. Shabir Ahmad Bhatdo..
11.	Dr. Kounsar Jando..

At the outset, the Head, Department of Education accorded warm welcome to the faculty members and informed them that today's meeting is regarding the following core items. After threadbare discussion it was resolved as under:

Item No: 01. To discuss examination schedule of various courses and setting up of question papers:

Considered and resolved that the examination schedule may be notified and all the concerned faculty members should set up the required question papers at an earliest possible. However, it was decided that the examination for outgoing students should be scheduled first so that they will complete their degrees without further delay.

Item No: 02: To take up necessary repairs in damaged windows of various class rooms and fixing of broken window and glasses:

Considered and resolved that the work may be taken up in hand at an earliest possible as the cold weather is approaching fast so that student may not suffer.

Item No: 03: To place orders for purchase of books, purchase of gas heaters and other miscellaneous items:

Considered and resolved that the necessary action in the matter may be initiated at an earliest possible keeping in view that the cold season is approaching fast, orders for the purchase of gas heaters may be placed at first instance.

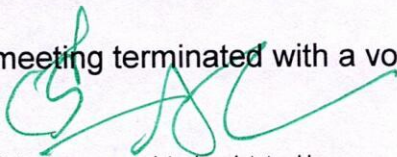
Item No: 04: To place orders for purchase of furniture and other items for Seminar Hall:

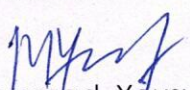
Considered and resolved that a Committee may be constituted who will survey the market and place orders for the purchase of furniture for seminar Hall to the lowest tenderer or to the approved Dealer of the University whichever is on lower side.

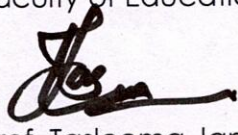
Item No: 04: To discuss the issue of organizing National Seminar and arranging of funds for the purpose:

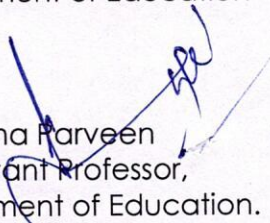
Considered and resolved that a Committee shall be formed who will frame the modalities for organizing the Seminar and also check the ways how to procurement the funds for the seminars.

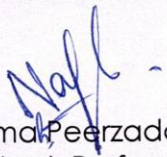
The meeting terminated with a vote of thanks to the chair.

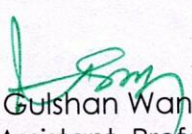

Prof. Mohammad Iqbal Mattoo
Dean & Head,
Faculty of Education,


Prof. Mohammad Yousuf Ganai
Professor,
Department of Education

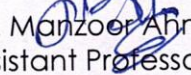

Prof. Tasleema Jan
Professor,
Department of Education.



Dr. Amina Parveen
Sr. Assistant Professor,
Department of Education.



Dr. Najma Peerzada
Sr. Assistant Professor,
Department of Education



Dr. Gulshan Wani
Sr. Assistant Professor,
Department of Education


Dr. Mohammad Amin
Sr. Assistant Professor,
Department of Education.


Mr. Manzoor Ahmad
Assistant Professor,
Department of Education.


Mrs. Aasia Maqbool
Assistant Professor,
Department of Education.


Dr. Shabir Ahmad Bhat
Assistant Professor
Department of Education


Dr. Kounsar Jan
Assistant Professor
Department of Education


(Prof. Mohammad Iqbal Mattoo)
Dean & Head.